

DATE: July 17, 2026
TO: 911 Emergency Response Advisory Committee
FROM: Connie Shepperd, Sparks Police Department, Police Service Manager, 775-353-2241 ext. 5550, cshepperd@cityofsparks.us
THROUGH: Chris Crawforth, Chief of Police
SUBJECT: REQUEST FOR TRAVEL AND TRAINING REIMBURSEMENT FOR SPARKS POLICE DEPARTMENT PSAP (Public Safety Answering Point) [For possible action]
- A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement for Sparks Police Department PSAP for the costs associated with one communications personnel to attend the NENA 2026 Conference, in the amount of \$3,253.74.

SUMMARY

REQUEST FOR TRAVEL AND TRAINING REIMBURSEMENT FOR SPARKS POLICE DEPARTMENT PSAP (Public Safety Answering Point) [For possible action] - A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement for Sparks Police Department PSAP for the costs associated with one communications personnel to attend the NENA 2026 Conference and training courses, in the amount of \$3,253.74 for registration, travel, and lodging.

NRS APPLICABLE:

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is the primary Public Safety Answering Points (PSAPs) for Sparks Police Department.

PREVIOUS ACTION & BACKGROUND

Yearly a request is made for funding for individuals from each of the three (3) primary PSAPs to attend Dispatch Training Conferences.

In May 2024, the E911 Emergency Response Advisory Committee approved reimbursement for both Reno Public Safety Dispatch and Washoe County Sheriff's Office Communications personnel to attend the 2024 NENA Conference. A reimbursement approval for both PSAPs was also made in April 2023 for their personnel to attend the 2023 NENA Conference.

In July 2022, the E911 Emergency Response Advisory Committee approved reimbursement for Sparks Police PSAP for one attendee to attend the 2022 NENA Conference and training courses.

The NENA conference provides critical 9-1-1 focused training.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund for the travel and training to public safety training conferences.

The 2026 NENA Conference is being held in Columbus, Ohio. The cost breakdown is as follows: Conference registration is \$ 665.00, 9-1-1 Center Supervisor Program Course is \$460.00, Change Management Course is \$220.00, airfare is \$616.40, transportation to and from the hotel and airport is \$55.70, and lodging is \$1,236.64, for the total of \$3,253.74.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks Police Department PSAP for the costs associated with one dispatch personnel attending the NENA 2026 Conference and training courses, in the amount of \$3,253.74 for travel, registration, and lodging.

POSSIBLE MOTION

Move to approve the recommendation to approve the request to reimburse Sparks Police Department PSAP for the costs associated with one dispatch personnel attending the NENA 2026 Conference and training courses, in the amount of \$3,253.74 for travel, registration, and lodging.

CONFERENCE & EXPO

NENA 2026

Columbus, Ohio

Registration Invoice

Bill To:

Becca Jean Ormsby
Sparks Police Department
1701 E Prater Way
PO Box 857
Sparks, NV 89434-8979
(775) 353-2231
bormsby@sparksnv.gov

Invoice Date:

5/12/2026

Invoice #:

26NENA_UjNq-A3RC

NENA 2026 in Columbus, OH, June 23 through July 2, 2026

Registration Item	Amount
Full Conference - NENA Member (Advance)	\$665.00
9-1-1 Center Supervisor Program (Thurs-Sat) *Students must bring a laptop to complete this course*	\$460.00
NENA 2026 Kick-Off Celebration	\$0.00
Opening Keynote Session & Breakfast	\$0.00
Young Professionals Party	\$0.00

NENA: The 9-1-1 Association | 1700 Diagonal Rd, Ste 500 | Alexandria, VA 22314

CONFERENCE & EXPO
NENA 2026
Columbus, Ohio

Registration Invoice

General Session & Breakfast		\$0.00
Women in 9-1-1 Alliance Reception		\$0.00
Board Installation Lunch		\$0.00
NENA 2026 Closing Celebration		\$0.00
Change Management		\$220.00
Subtotal:		\$1,345.00
Total:		\$1,345.00
Payments:		\$1,345.00
Balance Due:		\$0.00

Manage: https://tools.eventpower.com/reg_service/portal/UjNg-A3RC

NENA: The 9-1-1 Association | 1700 Diagonal Rd, Ste 500 | Alexandria, VA 22314

CONFERENCE & EXPO

NENA 2026

Columbus, Ohio

Registration Invoice

Cancellation Policy

Cancellations received before June 5, 2026 will be issued a refund less a \$150 administrative fee per registrant. All cancellation requests must be submitted in writing to registrationhelp@nena.org. No refunds will be issued for cancellation requests received after June 5, 2026. Registrant substitutions from the same organization are permitted at any time at no additional charge. If the membership status of the substitute differs from that of the original registrant, a refund or additional charge may apply. Refunds will be issued using the original form of payment.

Payment History:

5/12/2026 - Credit Card MasterCard ***0619	\$1,125.00
6/27/2026 - Credit Card MasterCard ***6750	\$220.00

Shepperd, Connie

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Tuesday, May 12, 2026 11:47 AM
To: Ormsby, Becca
Subject: Transaction Receipt from National Emergency Number Association for \$1125.00 (USD)

This Message Is From an External Sender

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Order Information

Description: Registration - Becca Ormsby - 26NENA
Invoice Number UjNq-A3RC
Customer ID UjNq-A3RC

Billing Information

Becca Ormsby
Sparks Police Department
PO Box 857, PO Box 857
Sparks, NV 89432
US
bormsby@cityofsparks.us

Shipping Information

Total: \$1125.00 (USD)

Payment Information

Date/Time: 12-May-2026 14:46:38 EDT
Transaction ID: 81608324436
Payment Method: MasterCard xxxx0619
Transaction Type: Purchase
Auth Code: 099456

Merchant Contact Information

National Emergency Number Association
Alexandria, VA 22314
US
brobinson@nena.org

Becca Jean Ormsby
Emergency Communications Supervisor
Sparks Police Department
1701 E. Prater Way
Sparks, NV 89434
W:775-353-2231



Image

Get [Outlook for iOS](#)

From: Auto-Receipt <noreply@mail.authorize.net>

Sent: Saturday, 27 June 2026 09:58:01

To: Ormsby, Becca <bormsby@sparksnv.gov>

Subject: Transaction Receipt from National Emergency Number Association for \$220.00 (USD)

This Message Is From an External Sender

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Order Information

Description: Registration - Becca Jean Ormsby - 26NENA
Invoice Number UjNq-A3RC
Customer ID UjNq-A3RC

Billing Information

Becca Jean Ormsby
Sparks Police Department
PO Box 857, PO Box 857
Sparks, NV 89432
US
bormsby@sparksnv.gov

Shipping Information

Total: \$220.00 (USD)

Payment Information

Date/Time: 27-Jun-2026 9:58:00 EDT
Transaction ID: 81671007421
Payment Method: MasterCard xxxx6750
Transaction Type: Purchase
Auth Code: 32023Z

Merchant Contact Information

National Emergency Number Association
Alexandria, VA 22314
US
brobinson@nena.org

Shepperd, Connie

From: Southwest Airlines <southwestairlines@ifly.southwest.com>
Sent: Wednesday, May 13, 2026 11:50 AM
To: Shepperd, Connie
Subject: You're going to Columbus on 06/24 (BLAIYM)!

This Message Is From an External Sender
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Here's your itinerary & receipt. See ya soon!
[View in web browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)

 **Travel notice**

Do you have a REAL ID? Passengers 18+ need a state-issued REAL ID-compliant license or identification card to fly domestically. Starting February 1, 2026, Passengers who do not have their REAL ID or another TSA acceptable form of ID can pay a \$45 fee to use TSA ConfirmID as an alternative identity verification option. Learn more at <https://www.tsa.gov/tsaconfirm-id>.

 **Hi Rebecca Jean,**

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

JUNE 24 - JULY 2

RNO  CMH

Reno/Tahoe to Columbus

Confirmation # **BLAIYM**

Confirmation date: 05/13/2026

PASSENGER	Rebecca Jean Ormsby	SEATS	Modify seat
RAPID REWARDS #	20296821016	RNO - LAS	23C - Standard

TICKET # 5262159899959
EST. POINTS EARNED 3,160

LAS - CMH	25C - Standard
CMH - MDW	24C - Standard
MDW - RNO	28C - Standard

Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Wednesday, 06/24/2026 Est. Travel Time: 6h 50m [Choice](#)

FLIGHT
WN #1276

DEPARTS

RNO 07:25AM

Reno/tahoe



ARRIVES

LAS 08:50AM

Las Vegas

Stop: Change planes

FLIGHT
WN #3580

DEPARTS

LAS 10:15AM

Las Vegas



ARRIVES

CMH 05:15PM

Columbus

Flight 2: Thursday, 07/02/2026 Est. Travel Time: 11h [Choice](#)

FLIGHT
WN #1197

DEPARTS

CMH 09:00AM

Columbus



ARRIVES

MDW 09:10AM

Chicago (Midway)

Stop: Change planes

FLIGHT
WN #2876

DEPARTS

MDW 02:50PM

Chicago (Midway)



ARRIVES

RNO 05:00PM

Reno/tahoe

Payment information

Total cost

Air - BLAIYM

Base Fare	\$	526.51
U.S. Transportation Tax	\$	39.49
U.S. 9/11 Security Fee	\$	11.20
U.S. Flight Segment Tax	\$	21.20
U.S. Passenger Facility Chg	\$	18.00

Payment

May 13, 2026

Payment Amount

\$616.40

Mastercard ending in 0619

Total	\$	616.40
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Fare rules: if you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number: 5262159899959

What to expect on your trip, and a few reminders.



With **Choice fare**, you can select your Standard seat at booking and earn 6X Rapid Rewards® points per dollar along with free same-day changes and standby (taxes and fees may apply, but refunds will be provided). [Learn more.](#)



Make sure you know [when to arrive at your airport](#). Times vary by city.



If your plans change, you must cancel your reservation at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, your reservation will be canceled, and your funds and points may be forfeited. [Learn more.](#)



You need to check in at least 30 minutes before your flight's originally scheduled departure time. Check in online or in the Southwest® app starting 24 hours before your flight. [Learn more.](#)

Prepare for takeoff

Use our app to make changes to your trip, get a boarding pass, & more.



Want an even better Choice? **Upgrade your fare to Choice Preferred and get:**

- 10X Rapid Rewards® points¹
- Preferred seat selection*
- Refundable airfare

[Upgrade now](#)

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*When available.



**NEW! Up to 2,750 Rapid Rewards® points
+ save up to 30% on base rates***

Off the plane & on the road in our newest fleet yet.

*Taxes/fees excluded. Terms apply.

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**Earn up to 10,000 Rapid
Rewards® points per night**

Choose a hotel in Columbus.

[Book hotel >](#)



**Have questions about your
upcoming trip?**

Get all the answers before you leave for
the airport.

[Prepare now >](#)

Bag fee summary*

FARE/TIER STATUS	CARRYON	1ST CHECKED BAG	2ND CHECKED BAG
Basic, Choice, Choice Preferred	FREE	\$45	\$55
Choice Extra	FREE	FREE	FREE
A-List	FREE	FREE	\$35
A-List Preferred	FREE	FREE	FREE
Rapid Rewards® Credit Cardmembers	FREE	FREE	\$55

*Weight and size limits apply. Southwest® allows all ticketed Passengers to bring one standard carryon and one personal item at no cost. Additional allowances, benefits, and/or exceptions may apply. [Learn more.](#)



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10 minutes before the flight's original scheduled departure time, your reservation will be canceled, and your funds and points may be forfeited. [Learn more](#).

Choice Extra, Choice Preferred, and Choice Transferable Flight Credits created from reservations booked and ticketed and/or changed on or after May 28, 2025 expire twelve months from the date the fare was purchased and ticketed. Basic fare flight credits expire six months from the date the fare was purchased and ticketed.

Prohibition on Multiple/Conflicting Reservations: To promote seat availability for our Customers, Southwest® prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively canceled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as a flight credit for use by the Customer on a future Southwest Airlines® flight.

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Southwest Airlines
2702 Love Field Drive
Dallas, TX 75235
1-800-I-FLY-SWA (1-800-435-9792)

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Shepperd, Connie

From: Hampton by Hilton Confirmed <noreply@h6.hilton.com>
Sent: Wednesday, May 13, 2026 3:01 PM
To: Shepperd, Connie
Subject: Your Jun-24-2026 Confirmation #93282017

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Hello Rebecca,

[Join now →](#)

See you soon, Rebecca Ormsby

Your reservation for Jun-24-2026 has been confirmed.

Confirmation #93282017



Hampton Inn & Suites Columbus-Downtown



501 North High Street
Columbus OH 43215 US

[Maps & Directions>>](#)



+16145592000

Wednesday

Jun 24

Check In: 4:00 PM



8

Nights

Thursday

Jul 02

Check Out: 12:00 PM

 Add to Calendar (iOS/Outlook)

 Add to Calendar (Other)

Your Room Information

Guest Name: Rebecca Ormsby
Guests: 1 Adult
Rooms: 1
Room Plan: 1 KING BED NONSMOKING

Your Rate Information GOVT ON BUSINESS

Rate per night

24-Jun-2026 - 02-Jul-2026 131.00 USD

Total for Stay per Room Rate **1,048.00 USD**

Total taxes and government charges 188.64 USD

Total price for Stay **1,236.64 USD**



[Modify Your Reservation >>](#)

Relax faster with the Hilton Honors app

Join Hilton Honors and skip the front desk when you use our app to check in, choose your room, and unlock your door with Digital Key.

[join now](#)

Rate Rules and Cancellation Policy

- There is a credit card required for this reservation.
- If you wish to cancel, please do by 11:59 p.m. on Jun-22-2026, to avoid cancellation penalty equal to the first night's room and tax.
- When you check in, a hold may be placed on your card for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out. Any such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.
- If the slider is used to select a Points and Money combination, that selection is final once your stay is booked.

Comments & Requests | Additional Information

Force Sell: alan from the front desk approved force sell for the ~room with the gov on business rate~



We are a smoke-free hotel

Tax

10.0% Per Room Per Night

8.0% Per Room Per Night

Valet Parking: 45.00 USD Per Night

Please do not reply to this email, as mail sent to this address cannot be answered. If you have questions please visit our [Customer Support](#) page and select the applicable contact method.

Welcome Bonus Terms & Conditions

Disclaimer: Room interior varies by hotel and the room booked may differ from room shown in this email.

*Standard Wi-Fi is free for Hilton Honors members. Premium, if available, has a fee (except for Diamond members). Wi-Fi access is not free in meeting spaces or at properties with a resort charge.

** Service of alcoholic beverages is subject to state and local laws. Must be of legal drinking age. Hilton Requests Upon Arrival(TM) items are subject to availability.

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Hilton Honors™ participants must complete up to two (2) paid stays during the Promotional Period to obtain Hilton Honors™ Bonus Points. The first stay within the Promotional Period will earn 1,000 Bonus Points. The second stay within the Promotional Period will earn 2,000 Bonus Points. If a guest completes just (1) eligible stay, they will receive 1,000 Hilton Honors™ Bonus Points. Any stays with a checkout date after the Promotional Period end date will not count towards earning Bonus Points.

Hilton reserves the right to decline any application at any time for any reason. Hilton may require additional validation in its complete discretion and this may take an additional 5 -7-business days.

This offer may be terminated without notice. Bonus Points do not count toward elite tier qualification. Please allow six to eight weeks from completion of your stay for Bonus Points to appear in your Hilton Honors account. A 'stay' is defined as the total number of consecutive nights spent at the same hotel, whether or not a guest checks out and checks back in again. Offer is not valid for groups and cannot be combined with other select offers. In-Room Internet Access, Fitness Center/Health Club Access and Bottled Water benefits may not be complimentary at properties with a resort charge. Space-available upgrades only available at select brands. Elite status benefits are subject to availability and vary by brand. For more information, please visit HiltonHonors.com.

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Using a debit/credit card to check in? A hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through date of check-out. Holds may not be released for 72 hours from date of check-out or longer at the discretion of your card issuer. [Click here](#) if you need to modify or cancel your reservation.

Any change to your arrival or departure date or room type is subject to hotel availability and may result in a possible rate change or additional fee. Changes also may not be possible at a later date.

This message and any attachments may contain confidential information. If it has been sent to you in error or if you have questions regarding your reservation, please contact Hilton Reservations and Customer Care [by phone](#) or [chat with us](#). You can also visit our [Help Center](#) for

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R03_B02_NMK_OTR_V33_MULTIBR_H03_EN

Shepperd, Connie

From: Becca Jean Ormsby <becagrl121@gmail.com>
Sent: Thursday, July 9, 2026 8:28 AM
To: Morehead, Jennifer; Shepperd, Connie
Subject: Fwd: Your ride with Tareq on June 24

This Message Is From an External Sender

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----- Forwarded message -----

From: Lyft Receipts <no-reply@lyftmail.com>
Date: Thu, Jul 9, 2026 at 08:27
Subject: Your ride with Tareq on June 24
To: <becagrl121@gmail.com>



YOUR RIDE TO 401 N HIGH ST ON JUNE 24, 2026 AT 8:02 PM

Thanks for riding with Tareq

Add tip

100% of tips go to drivers.



Apple Pay (MasterCard)

\$34.76

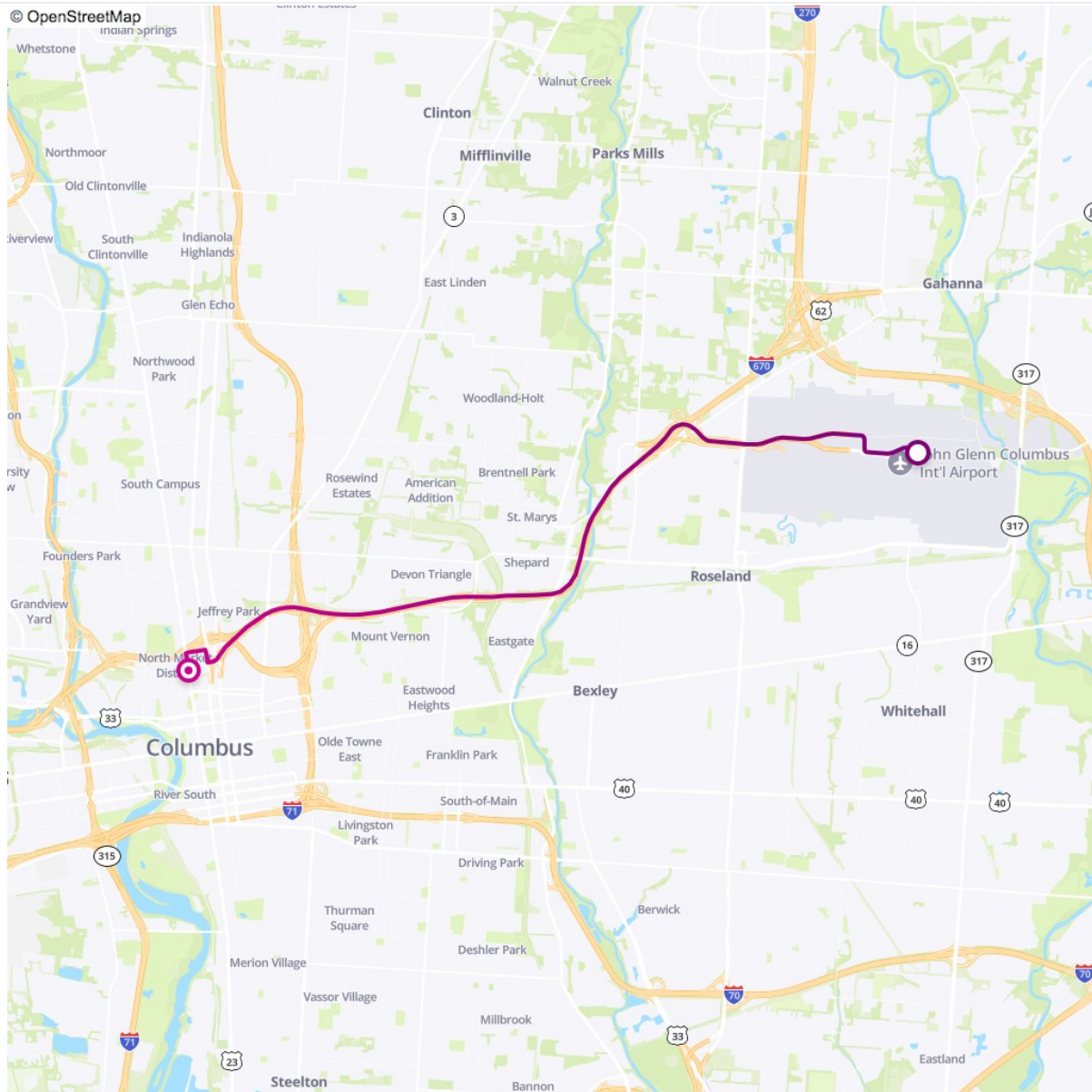
Black fare (7.77mi, 12m 48s)	\$50.97
Tip	\$5.79
Discount	-\$22.00

You've already paid for this ride.

This total may not match the charge on your account statement. The payment for this ride might be combined with any other rides you took on June 24, 2026. Keep in mind that the cost of this ride and the total charge may not reflect refunds, credits, or other changes.

Your trip

- **Pickup 8:02 PM**
4600 International Gtwy Columbus, OH
- **Drop-off 8:14 PM**
401 N High St, Columbus, OH



How Lyft prioritizes your safety



Every Lyft ride has built-in safety features like real-time monitoring, emergency help, and tools like Location Sharing and Audio Recording - so you're always in control. [Learn more](#)

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[GET BUSINESS PROFILE](#)

Get help and more



Tip driver



-  Find lost item >
-  Report incident >
-  Dispute ride charges >
-  Favorite Driver >
-  Help center >

Select 'You' on the home screen in the Lyft app, then '[Ride History](#)' to view your ride cost breakdown or get additional help.

Receipt #2233559697832657256

[© OpenStreetMap](#)

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Shepperd, Connie

From: Ormsby, Becca
Sent: Friday, July 3, 2026 9:03 AM
To: Shepperd, Connie
Subject: Fw: Your ride with Delbert on July 2

I think this is the last receipt you needed. Please let me know if I missed something!

Thank you,

Becca Jean Ormsby
Emergency Communications Supervisor
Sparks Police Department
1701 E. Prater Way
Sparks, NV 89434
W:775-353-2231



From: Becca Jean Ormsby <becagrl121@gmail.com>
Sent: Friday, July 3, 2026 8:36 AM
To: Ormsby, Becca <bormsby@sparksnv.gov>
Subject: Fwd: Your ride with Delbert on July 2

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----- Forwarded message -----

From: Lyft Receipts <no-reply@lyftmail.com>
Date: Fri, Jul 3, 2026 at 08:24
Subject: Your ride with Delbert on July 2
To: <becagrl121@gmail.com>



YOUR RIDE TO 3795 INTERNATIONAL GTWY ON JULY 2, 2026 AT 6:49 AM

Thanks for riding with Delbert

Add tip

100% of tips go to drivers.



Apple Pay (MasterCard)

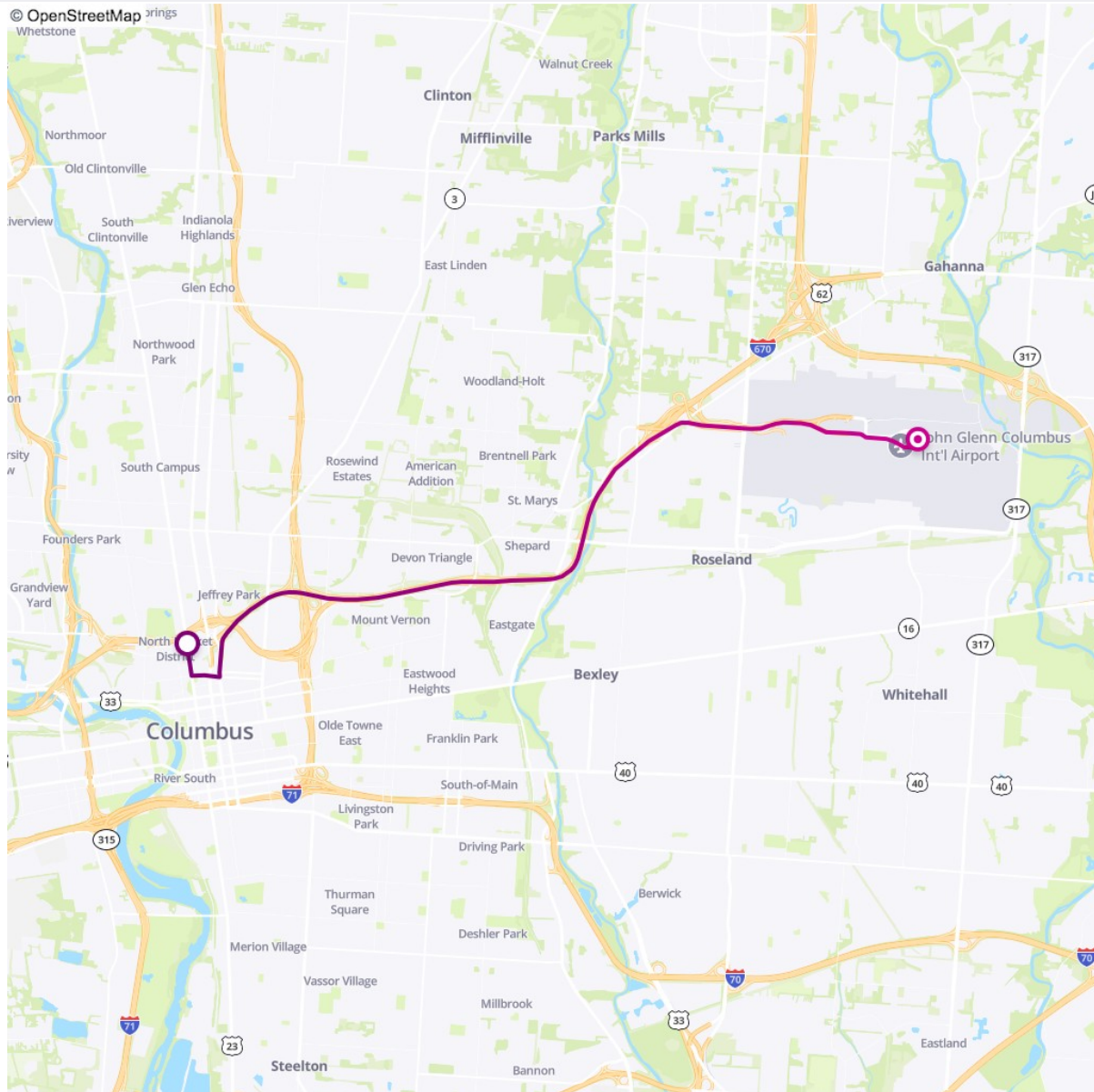
\$20.94

Standard fare (7.69mi, 12m 45s)

\$20.94

Your trip

- **Pickup 6:49 AM**
501 N High St, Columbus, OH
- **Drop-off 7:01 AM**
3795 International Gtwy, Columbus, OH



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Get help and more



Tip driver



Find lost item



Report incident



Dispute ride charges



Favorite Driver



Help center



Select 'You' on the home screen in the Lyft app, then '[Ride History](#)' to view your ride cost breakdown or get additional help.

Receipt #2236218325906954388

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San Francisco, CA 94104
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